

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

Monday, 21st August, 2023





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AGENDA

- 1) *Notice of Key Decisions and Private Meetings September onwards* 3 - 8

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) after August 2023, published on 21st August 2023. Due to circumstances, these decisions could also be taken by Officers using urgency powers or delegated authority.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private.

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Matter for decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report – Please give reasons	List of documents to be submitted, including any background papers	Contact person & Executive Portfolio
Article 4 Direction: Houses in Multiple Occupation (HMOs)	To consider a report on introducing an Article 4 Direction to remove permitted development rights for changes of use from C3 to C4	Yes	September 2023	Private	Report and appendices setting out key issues	Pete Milward, Principal Planner Executive Member for Economy and Growth
Revenue Monitoring Report 2023/24 Quarter 1	To consider a report on Revenue Monitoring 2023/24 Q1	No (Full Council Policy Framework decision)	September 2023	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources Executive Member for Resources & Performance
Capital Monitoring Report 2023/24 Quarter 1	To consider a report on Capital Monitoring 2023/24 Q1	No (Full Council Policy Framework decision)	September 2023	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources Executive Member for Resources & Performance

Matter for decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report – Please give reasons	List of documents to be submitted, including any background papers	Contact person & Executive Portfolio
Revenue Budgets 2024-27 – Latest Position and Savings Proposals	To consider a report on the latest revenue budget position 2024-27 and savings proposals	No (Full Council Policy Framework decision)	September 2023	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources Executive Member for Resources & Performance
Social Care Projects using the Disabled Facilities Grant allocation from the Better Care Fund	To approve several social care projects funded through the Better Care Fund.	Yes	September 2023	Public	Report setting out key issues	Clare Jackson Private Sector Housing Manager Executive Member Housing and Leisure
Building control IT procurement	To approve a procurement process to replace the service's IT system	Yes	September 2023	Private	Report setting out the key issues	Rob Dobson, COO Executive Member for Resources & Performance

Matter for decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report – Please give reasons	List of documents to be submitted, including any background papers	Contact person & Executive Portfolio
Council Tax Support Consultation	To consider a report on the consultation relating to proposed changes to the current levels of council tax support	Yes	September 2023	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources Executive Member for Resources & Performance
Outdoor Town Active Burnley Partnership Action Plan	To consider a report on the Action Plan	Yes	January 2024	Public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities Executive Member for Housing & Leisure
Cultural Strategy	To consider a report on a Cultural Strategy	Yes	January 2024	Public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities Executive Member for Housing & Leisure

Meetings of the Executive will be held on the following dates: 20th September and 25th October. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated in the form of the agenda by the following date: 12th September 2023. A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private.

If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: cwaudby@burnley.gov.uk

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